



TOWN OF ROCKLAND

Board of Assessors

Town Hall
242 Union Street
Rockland, Massachusetts 02370

Chairman:

Dennis M. Robson

Vice Chairman:

Lisa M. Flaherty

Member:

Heidi S. Hosmer

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Assessor/Appraiser

Debra J. Krupczak, MAA

Minutes of BOA Meeting August 13, 2013

Chairman Dennis M. Robson called the meeting to order at 5:00 pm.

In attendance were Chairman Dennis M. Robson, Member Heidi S. Hosmer, Assessor/Appraiser Debra J. Krupczak, and taking minutes Administrative Assistant Delshaune R. Flipp.

The Assessors reviewed and approved the July 16, 2013 BOA meeting minutes and Chairman Robson signed.

The Board approved and signed the bill voucher from The Registry of Deeds \$38.00.

The Board approved and signed the July 2013 end of the month posted Motor Vehicle Abatements \$ 3,824.19.

The Board approved and signed the August 2013 un-posted Motor Vehicle Abatements \$1,451.33.

Chairmen Robson asked about the Sewer Betterment payoff and Assessor Krupczak explained that the taxpayer was paying off his apportioned sewer betterment early. The Board approved and signed the Sewer Betterment Warrant for 452 Forest St. \$167.52.

New Business:

Assessors' Office Policies and Procedures were discussed as continued from the July 16, 2013 meeting and Chairmen Robson stated that he feels that a written procedure is not necessary. Chairman Robson stated that he is very happy and satisfied with the way Assessor/Appraiser Krupczak manages the office on a daily basis and he is sure she will make the appropriate decisions if the office needs to close for weather emergencies, or if understaffed due to illness or educational purposes or any other extenuating circumstances. Member Heidi Hosmer stated she was in total agreement. Chairman Robson made a motion to authorize the Assessor/Appraiser to use her discretion if the Assessors' office needs to be closed due to special circumstances and requested that Ms. Krupczak notify the Chairman by text. Member Heidi Hosmer 2nd the motion. All in favor.

Assessor Krupczak gave a copy of the new three year contract for appraisal services for pk Valuation Group to the Board for their review. Ms. Krupczak informed the Board that she will need to send the contract to Town Counsel to have it approved as to form prior to their signatures. The Board reviewed the contract and Chairmen Robson made a motion to accept the contract pending Town Counsel's approval. Assessor Krupczak will email the contract to Town Counsel to have it approved as to form and they will sign when it is returned. Member Heidi S. Hosmer 2nd the motion. All in favor.

Chairman Dennis M. Robson motioned to adjourn the meeting at 5:18 pm. Member Hosmer 2nd the motion. All in favor.

Dennis M. Robson - Chairman